

2021 Church Conference : **Faith Community-Riverview**

Thursday, September 23 – 7pm

Church Conference Booklet

Worship Times

Riverview United Methodist Church -9am

Faith Community : Faith on Jefferson St -10am

Faith Community: Faith on 68 - 11am

Church Conference 2021

Agenda

- ❖ A Time of Gathering, Greeting, and Opening Prayer (led by the Pastor)

- ❖ The Proclamation of the Word (offered by the District Superintendent)

- ❖ The Election of a Recording Secretary

- ❖ Vision Casting (offered by the Pastor)
Ministry priorities for the church's next year of ministry

- ❖ Caring for the Administration of the Church:
 - Report of the Committee on Nominations and Leadership Development

 - Setting of the Pastoral Compensation for 2022

 - Report of the Pastor/Membership Records

 - Approval of Lay Servants

 - Approval of Certified Lay Ministers

 - Approval of Candidates for Ministry

 - Other Matters

- ❖ A Time of Prayer Leadership (led by the District Superintendent)

- ❖ The Sending Forth

2021 Church Conference

Table of Contents

Page	Item
1	Cover Page
2	Conference Agenda
3	Table of Contents
4	Quick Reference Form
5-8	Summary Form
9	Faith Community - Nominations Report
10	Riverview UMC - Nominations Report
11-12	Faith Community - Report of the Pastor
13-14	Riverview - Report of the Pastor
15-19	Faith Community - Lay Servant Report/Jodee Kirchner/Tracy Wilson
20-21	Faith Community - Trustee's Report
22-23	Riverview - Trustee's Report
30-32	Faith Community - Annual Accessibility Audit Form
33-35	Riverview - Annual Accessibility Audit Form
36-40	Faith Community - Finance Report + 2021 Budget
41-44	Riverview - Finance Report + 2021 Budget

Quick Reference Form

List all current information

LAST NAME Whipple FIRST NAME Luke MI A

Please give both, and then check preferred address

 HOME ADDRESS:
2204 14th StreetBeaver Falls, PA ZIP PA CHARGE MAILING ADDRESS
341 Jefferson StRochester, PA Zip 15074

PHONE (Home) _____

PHONE (Cell) 724-622-7763PHONE (Office) 724-775-3447PASTOR E-MAIL pastorluke@faithcomumchurch.orgCHARGE E-MAIL faithonjefferson@gmail.com | riverviewumchurch@gmailCHARGE NAME Faith Community - Riverview

Church _____ Worship time _____ SS time _____

Riverview UMC 9am -Faith on JS 10am 9amFaith on 68 11am -PPRC Name: Pam GillPhone: 724-312-2463Email pamsiebergill@gmail.com

PASTORAL EDUCATION (as applicable)

COLLEGE Grove CitySEMINARY United Theological GRAD 2017

COS _____ GRAD _____

OTHER _____ GRAD _____

FAMILY INFORMATION (as applicable)

Clergy Birth Date 04/05/1987Spouses Name
Rachel WhippleSpouse's Birth Date 11/01/1986Anniversary Date 08/10/2013Spouses' Employment if Outside Home
Bakerstown UMC | Substitute TeacherSpouses' Work Number 724-816-4379Spouses' email rachel.l.whipple@gmail.com

Children's Names

(Please list all children and add DOB and Grade if living at home)

Evangeline Rose DOB 07/06/2015 GRADE 1Augst Wesley DOB 01/14/2017 GRADE preKJoanna Lys DOB 08/13/2019 GRADE _____

_____ DOB _____ GRADE _____

_____ DOB _____ GRADE _____

Clear Form

Print Form

A Charge Conference Summary Form

2021 Charge Conference

Revised May 5, 2014

(This form is to be printed and distributed at Charge Conference)

Charge: Faith Community-Riverview Date of Charge/Church Conference: September 23, 2021

This covenant outlines the parameters of ministry between Pastor(s) Luke Whipple appointed to the

Faith Community-Riverview Charge and the congregations of the Charge:

Churches of the Charge	Worship Times
Faith Community	10 & 11 A.M.
Riverview	9 A.M.

Paying Agent The Faith Community UMC will be the paying agent for the charge, meaning that Riverview UMC, UMC, UMC, UMC,

UMC will remit to Faith Community UMC each month the total of its monthly share of salary, pension, hospitalization housing/parsonage costs and reimbursed expenses, who, in turn, will remit payments to the pastor and conference for pension and health benefits. It is recommended that a fixed amount be paid each month and that biannual adjustments be made to account for fluctuations in reimbursed expenses and utility costs.

PPRC Contacts: (including representatives from other churches on the charge):

Name Address, phone and email if applicable

Chair Pam Gill 203 Daugherty Rd, Rochester PA 15074 | 724-728-0287 | rjpgill@hotmail.com

2nd church Jollne Mannion 1318 19th Ave Beaver Falls, PA 15010 | 724-601-1566 | jimannion@verizon.net

3rd church

4th church

Pastor: Luke Whipple Status: FE Years in Current Appointment: 2

% of Service (Circle One): 100% 75% 50% 25%

Pastor Salary Package (Date effective 1/1/2022)

The salary and benefits will be divided among the churches as follows:
 (If there is only one church and several pastors, put names of pastors in the line for churches)
 (If there are more than one congregation and more than one pastor, please duplicate this sheet for each pastor)

Church	Salary	Reimburse	Pension	Hosp.	Housing Excl.	Cash Housing	Other	% of Package
Faith Community	\$ 15752	\$ 5000	\$ 2800	\$ 17436	\$ 8000	\$	\$	% 60.2
Riverview	\$ 32,400	\$	\$	\$	\$	\$	\$	% 39.8
	\$	\$	\$	\$	\$	\$	\$	%
	\$	\$	\$	\$	\$	\$	\$	%
	\$	\$	\$	\$	\$	\$	\$	%
	\$	\$	\$	\$	\$	\$	\$	%
TOTAL	\$ 48152	\$ 5000	\$ 2800	\$ 17436	\$ 8000	\$	\$	% 100

Parsonage

The Reverend Luke Whipple will live in the parsonage owned by the Riverview UMC. The cost of parsonage utilities, property tax and routine maintenance (due to normal wear and tear) will be shared as follows:

Faith Community	UMC	50	%
Riverview	UMC	50	%
	UMC		%
	UMC		%
	UMC		%
	UMC		%

If the percentage is the same as “% of package” in the Pastor Salary Package” section above, you may simply write “Same as Above” on the line above this text box

The cost of capital improvements and major renovations and expenses will be negotiated between (among) the congregation which owns the parsonage and the other church(es) in the charge.

Office Hours and Community Presence

The pastor will be present on a regular basis in the communities where each church of the charge is located (Through establishing regular office hours within each of the congregations or other method as agreed by the charge SPRC).

Church Staff: (Please list name, phone number, position and annual compensation):

Name	Phone	Position	Annual Compensation
Donnett Bell	412-708-0036	Faith on JS - Music Director	\$12,000
Dave Fleming	724-501-6084	Faith on JS - Custodian	\$13/hr
Tom Perkins	724-480-5182	Faith on 68 - Music Director	\$100/per week
Andrea Hazen	724-501-6084	Faith on 68 - Custodian	\$10/hr
Melva Petcovic	724-561-4699	Faith Community - Finance secretary	\$3180
Wes Morgan	724-847-2779	Faith Community - Treasurer	\$5200
Carol Campbell	724-987-2652	Faith Community - Office Coordinator	\$60/day

Jeff Edmonds (staff) **Contact Information** (Please indicate if 'Local' or 'Certified' or "Lay Speaker")
 724-422-4197 Riverview - Custodian \$9,600

Certified Lay Ministers: Name	Contact Information
Jodee Kirchner	724-601-0240
Tracy Wilson	724-494-7579

District Conference Representatives: Conference By-Laws 4.4.3: The following are voting members: lay member to AC, Lay Leader, Chair of Council, Pres of UMW, Pres of UMM and Pres of UMYF plus numerous district officers

2 Principle: Bob Gill, Jeff Edmonds

2 Reserve: Jodee Kirchner, Joline Mannion

Lay Member(s) to Annual Conference: Name

Don Inman

Contact Information

dirinman@verizon.net | 724-846-8467

Candidates for Equalization Delegates: Name

Contact Information

Seminary Students: Name

Contact Information

Seminary

Other Clergy

Candidates for Ministry: Name

Contact Information

Deacons: Name

Serving in Extension Ministries: Name

Retired: Name

Other:

Signatures

Senior Pastor

Rev. Don A. Whang

SPRC Chair

Pamela Gill

Date

9/21/21

Faith Community – Riverview UMC

Report of the Pastor



Faith Community United Methodist Church

COMMITTEE NOMINATIONS REPORT FORM

Church Conference 2021

↓ Outgoing Members 2021	Incoming Members 2022 ↓
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TRUSTEES COMMITTEE	
Jim Brenneman*	Jim Brenneman
Randy Neely	Dave Boehm
Susan Kroskey	Susan Kroskey
NOMINATIONS COMMITTEE	
Diana Bowden	Susan Boehm
George Pettibon	
Susan Shane	Carol Campbell
STAFF-PARISH RELATIONS COMMITTEE	
Debby Merges	Pam Gill
Debby Roberts	Debby Roberts
Bud Gallagher	Bud Gallagher
FINANCE COMMITTEE	
Linda Brenneman	Robin Clear
Gary Ipson	Gary Ipson
Janet McDonald	Suzzan Freed
ANNUAL CONFERENCE DELEGATE	
Don Inman (Riverview)	Don Inman
RESERVE DELEGATE FOR ANNUAL CONFERENCE	
Tracy Wilson	Pam Gill



Riverview United Methodist Church

COMMITTEE NOMINATIONS REPORT FORM

Church Conference 2021

Last year, Riverview UMC adopted the one-board model for church administrative governance. The class that was elected to serve only a single year (2021) in the new model is being replaced by a class of 3 new members who will serve a 3 year term.

<i>NAME OF CANDIDATE</i>	<i>Special notes</i>
--------------------------	----------------------

OUTGOING MEMBERS AT THE END OF 2021

<i>2021 Class</i>	
Don Inman	<i>Staff-parish focus</i>
Don Flick	<i>Finance Focus</i>
Jeff Jones	<i>Trustees Focus</i>

Thank you for your service to our church this past year!

INCOMING MEMBERS: TO BE VOTED AT 2021 CHURCH CONFERENCE

<i>2024 Class</i>	
Janet McDonald	<i>Finance Focus</i>
Jack Hohbach	<i>Staff-Parish Focus</i>
Karl Watson	<i>Trustees Focus</i>
Nominations Committee	
Robert Dean	
2022 LAY DELEGATE TO ANNUAL CONFERENCE	
Don Inman	



Report of the Pastor

The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the 2016 *Book of Discipline* (§§ 234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council, committees, organizations, and officers of the charge.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of witness or evangelism ministries.

Faith Community	Church	Faith Community-Riverview	Charge
Butler	District	Western PA	Annual Conference
For the period beginning		11/24/2020	and ending
		<small>DATE OF PRIOR CHARGE CONFERENCE</small>	<small>DATE OF CURRENT CHARGE CONFERENCE</small>
			09/23/2021

1. List those who have been received into baptized membership since the last report.
(Attach as a supplement.)
2. List those who have been received into professing membership since the last report.
(Attach as a supplement.)
 - a. On profession of faith or restored.
 - b. From other United Methodist churches.
 - c. From other non-United Methodist churches.
3. List those who have been removed from the professing membership since the last report.
(Attach as a supplement.)
 - a. By action of the Charge Conference, or trial court, or by withdrawal.
 - b. By transfer to other United Methodist churches.
 - c. By transfer to other non-United Methodist churches.
 - d. By death.
4. Have the membership records and rolls been audited (§231)? Yes No
If not, why not?
5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (§ 340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (§ 349). *(Attach as a supplement.)*

Signed Rev. Luke A. Whipple

Printed Name Rev. Luke A. Whipple

Date 9/20/21

Report of the Pastor

Addendum 2021

Faith Community United Methodist Church 11/24/2020-9/23/2021

ITEM 1

Members Received in Baptism

oNolyn Neely - 3/7/2021

ITEM 2

Members received by Transfer of Profession of Faith

ITEM 3

Members removed by Transfer, Audit, Death

BY Transfer

oJanet McDonald

BY Death

oSandra Stuck, Robert Stuck, Linda Krosskey, Frankie Hogue, Beverly Susie, Donald Blinn Sr., Robert Bundy Sr., Peggy Curcio, Cliff Zahn, Edith Giles, Peggy Goerman, James Gray

BY Audit



Report of the Pastor

The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the 2016 *Book of Discipline* (§§ 234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council, committees, organizations, and officers of the charge.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of witness or evangelism ministries.

Riverview _____ Church Faith Community-Riverview _____ Charge
 Butler _____ District Western PA _____ Annual Conference

For the period beginning _____ 11/24/2020 _____ and ending _____ 09/23/2021 _____
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. List those who have been received into baptized membership since the last report.
(Attach as a supplement.)
2. List those who have been received into professing membership since the last report.
(Attach as a supplement.)
 - a. On profession of faith or restored.
 - b. From other United Methodist churches.
 - c. From other non-United Methodist churches.
3. List those who have been removed from the professing membership since the last report.
(Attach as a supplement.)
 - a. By action of the Charge Conference, or trial court, or by withdrawal.
 - b. By transfer to other United Methodist churches.
 - c. By transfer to other non-United Methodist churches.
 - d. By death.
4. Have the membership records and rolls been audited (§231)? Yes No
 If not, why not?
5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (§ 340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (§ 349). *(Attach as a supplement.)*

Signed Rev. Luke A. Whipple
 Printed Name Rev. Luke A. Whipple
 Date 9/20/21

Report of Pastor / Church Conference 2017-2020

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.

Report of the Pastor

Addendum 2021

Riverview United Methodist Church 11/24/2020-9/23/2021

ITEM 1

Members Received in Baptism

0

ITEM 2

Members received by Transfer of Profession of Faith

0 Jack Hohbach, Virginia Bosworth, Janet McDonald

ITEM 3

Members removed by Transfer, Audit, Death

BY Transfer

oPatty Shehan Walton

BY Death

oRichard Tanner, Craig Ubelacker, Arlene Dean, Margaret Hodgson, Joseph Kross,
Mary Sumner

BY Audit

Report of the Pastor

Written Reflections

September 23, 2021

“We look not to the things that are seen but to the things that are unseen. For the things that are seen are *transient*, but the things that are unseen are *eternal*.”
-2 Corinthians 4:18

Dear Church,

Each year at church conference we include in the packet of church business this letter. In these brief words, it's my responsibility as your pastor to give you some perspective on the state of the church. That is a big job to do! In many ways, I believe this responsibility is tied to the words given to us in 2 Corinthians 4:18. In that passage, we are encouraged to be people who look not only to “seen” things but also that which is “unseen.” In other words, there are valuable, eternal things that can be only seen through the eyes of faith.

The eyes of faith allow us to see through the obvious and to the eternal.

As I think about this past year of ministry, there are some obvious things to see and celebrate. I celebrate the fact that our churches have gotten through the brunt of this pandemic. It is not over, but things at this point feel much different and far more positive than they did in the spring and winter of 2020. Another thing to see is the good financial footing the churches are in. The faithful people of God have been faithful in supporting the church. Because of that, we are not going into this next year fiscally flat-footed. Rather, we are leaning in the positive direction. I, also, am celebrating the new things you allowed me to lead you in as a pastor. We have combined services at points of the year to bring the body of Christ together as one, we have restructured our administration and meeting agendas in different ways, we have attempted new outreach endeavors, reinvested in children's ministry, adopted new logos and vision statements, and renewed our commitment to ministries that have been on hiatus due to the pandemic.

That is a glimpse of the things that have happened over the past year. In other words, this is the ministry and life of the church that can be “seen.” But what about the *unseen*?

I have to believe that all of these positive signs are pointing us in a direction of hope. Financial stability, efforts at renewed ministry, and a desire for outreach to the community

are signposts of an outward facing church. It's proof that you believe there is a future for us as churches, and that there is still plenty of ministry work to do.

I am not saying that we are fully there yet. But I do believe the Holy Spirit is guiding us in the direction we seem to be heading. The Spirit of God is providing us opportunities to move forward, to embrace the mission we are called to do as a church - *to reach this broken world with the love and hope of Jesus Christ*. With every dollar we invest in ministry, with every new soul we welcome into the life of the church, and with every person (*whether young or old*) that we invest in their spiritual growth and discipleship - those are the eternal things that are being revealed. That is the kingdom work that lasts beyond anything else we can build, say, or do.

I would not want you to think I am giving you pie-in-the-sky optimism. Life on this side of eternity will have challenges. We experience the heartache of losing people in our church community due to their indifference, brokenness, offences, and sometimes death. We will feel frustrated or exhausted by the messiness of church. But I know and believe that while the difficulty is real, it is only another thing that is "seen." In other words it is merely transitory. It's a momentary affliction on the road to eternal glory.

As we look to the latter quarter of 2021 and into the next year, it seems to me that many people in Riverview and Faith Community are hoping for another positive step forward as churches. You have shown me, as your pastor, that you are open to change, new ideas, and investment in ministry in order to take those steps. So my question to you is: Are you willing to come with me a little farther? Are you willing to run after the vision a little longer? Are you willing to see through these temporal things we do as a church for the eternal value that lies within them?

Are you willing to pray for a move of God?

Are you willing to, personally, speak life to a broken heart?

Are you willing to invite a wayward soul back to church?

Are you ready to serve in ways that bring you into new ministry
and avails you to new people?

I have chosen to go in that direction. Are you coming with me?

With deep love as your pastor,

Rev. Luke Whipple

**CERTIFIED LAY SERVANT
ANNUAL REPORT TO THE CHARGE CONFERENCE**
Initial Application or Request for Renewal



Report for year ending 2021

SECTION I: DATA ON THE LAY SERVANT

Name (Mrs. ___ Ms. ___ Mr. ___) Jodee L. Kirchner
Address 1380 Second Street City/State/Zip Beaver, PA 15009
Telephone 724-601-0240 E-mail jodeekirchner@gmail.com
Name of District Butler District
Name of Church Faith Community UMC
Church Address 341 Jefferson Street City/State/Zip Rochester, PA 15074
Church Telephone 724-775-3447

SECTION II: STATUS OF THE LAY SERVANT

For initial application as a Certified Lay Servant

1. What year did you complete your Basic Course? _____
2. What year did you complete your Advanced Course? _____
3. What was the title of your Advanced Course? _____

For renewal as a Certified Lay Servant

1. What year did you complete your last Advanced Course? 2021
2. What was the title of your last Advanced Course? Christian Transformational Leadership

SECTION III: REQUEST OF THE LAY SERVANT

I request recommendation of my pastor and my church council/charge conference to begin/renew as a Certified Lay Servant for the ensuing year.

Date 8/20/21 Lay Servant Jodee L. Kirchner

SECTION IV: RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this person to begin/renew as a Certified Lay Servant for the ensuing year.

Date 8/23/2021 Pastor Blake A. White

SECTION V: RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE

The church council/charge conference of Faith Community UMC (church/charge) recommends the above person begin/renew as a Certified Lay Servant for the ensuing year.

Date _____ Church Council Chair or District Superintendent _____

(To be completed by those requesting renewal as a Certified Lay Servant)

SECTION VI: MINISTRIES BY THE LAY SERVANT

During the past year, I have participated in *caring ministries* as follows:

- served as a volunteer in a care-giving institution provided one-on-one caring
 at a hospital, nursing home, or to a shut-in in membership/evangelism visitation
 served in caring/outreach projects (food pantry, prison ministry, etc)
 other caring activities (Please list) VBS

During the past year, I have participated in *leading ministries* as follows:

- served as member of committee, board, commission, council, task force, etc.
 as a volunteer at a community agency
 at my local church
 beyond my local church
 on my District Conference Jurisdiction General Church level
 other leading activities (Please list) Cultural Diversity Team at work

During the past year, I have participated in *communicating ministries* as follows:

- brought message in 3 worship services
 served as worship leader in wkly services
 delivered devotional messages
 taught classes
 shared my faith story
 other speaking activities (Please list) Recovery journey

During the past year I have participated in additional opportunities for ministry as follows (*Additional writing space below*):
Prayer team at work

SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?
Workshop-Leadership & Empowerment of Women; TED talk disc- Unconscious Bias; Dist Workshop-A Broken...Journey

SECTION VIII: FEEDBACK BY THE LAY SERVANT

1. Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? Yes No (If yes, please list those areas below.)

2. What additional training or support do you need or would suggest to further your ministry:

Continue Lay Servant Ministry classes and workshops offered by the Conference

3. Give any recommendations you have for improving Lay Servant Ministries in your District or Conference:

Great opportunity to share resources and meet people from other churches, exchange ideas.

(Note: District Directors are encouraged to respond to any comments within this section.)

NOTICE: After this form is completed and signed by those listed above, the Recording Secretary of the Church Council or Charge Conference is requested to reproduce THREE copies: (1)Lay Servant, (2)District Director of Lay Servant Ministries, (3)District Superintendent. The Recording Secretary of the Church Council or Charge Conference keeps the ORIGINAL. (Revised April 2014)

**CERTIFIED LAY SERVANT
ANNUAL REPORT TO THE CHARGE CONFERENCE**
Initial Application or Request for Renewal



Report for year ending 2021

SECTION I: DATA ON THE LAY SERVANT

Name (Mrs. Ms. ___ Mr. ___) Tracy L. Wilson
Address 1001 9th Ave City/State/Zip Beaver Falls, PA 15010
Telephone (724) 494-7579 E-mail tracywilson1103@gmail.com
Name of District Butler
Name of Church Faith Community United Methodist Church
Church Address 341 Jefferson Street City/State/Zip Rochester, PA 15074
Church Telephone (724) 775-3447

SECTION II: STATUS OF THE LAY SERVANT

For initial application as a Certified Lay Servant

1. What year did you complete your Basic Course? _____
2. What year did you complete your Advanced Course? _____
3. What was the title of your Advanced Course? _____

For renewal as a Certified Lay Servant

1. What year did you complete your last Advanced Course? 2021
2. What was the title of your last Advanced Course? Christian Transformational Leader

SECTION III: REQUEST OF THE LAY SERVANT

I request recommendation of my pastor and my church council/charge conference to begin/renew as a Certified Lay Servant for the ensuing year.

Date August 26, 2021 Lay Servant Tracy Wilson

SECTION IV: RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this person to begin/renew as a Certified Lay Servant for the ensuing year.

Date _____ Pastor _____

SECTION V: RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE

The church council/charge conference of _____ (church/charge)
recommends the above person begin/renew as a Certified Lay Servant for the ensuing year.

Date _____ Church Council Chair or District Superintendent _____

(To be completed by those requesting renewal as a Certified Lay Servant)

SECTION VI: MINISTRIES BY THE LAY SERVANT

During the past year, I have participated in ***caring ministries*** as follows:

- served as a volunteer in a care-giving institution provided one-on-one caring
 at a hospital, nursing home, or to a shut-in in membership/evangelism visitation
 served in caring/outreach projects (food pantry, prison ministry, etc)
 other caring activities (Please list) _____

During the past year, I have participated in ***leading ministries*** as follows:

- served as member of committee, board, commission, council, task force, etc.
 as a volunteer at a community agency
 at my local church
 beyond my local church
 on my District Conference Jurisdiction General Church level
 other leading activities (Please list) _____

During the past year, I have participated in ***communicating ministries*** as follows:

- brought message in 1 worship services
 served as worship leader in 1 services
 delivered 1 devotional messages
 taught _____ classes
 shared my faith story 2
 other speaking activities (Please list) _____

During the past year I have participated in additional opportunities for ministry as follows (*Additional writing space below*):
Women in Ministry - General Secretary Dawn Wiggins

SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?
Daily devotional readings, bible plans via You Version On-line Bible

SECTION VIII: FEEDBACK BY THE LAY SERVANT

1. Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? Yes No (If yes, please list those areas below.)

2. What additional training or support do you need or would suggest to further your ministry:

3. Give any recommendations you have for improving Lay Servant Ministries in your District or Conference:

(Note: District Directors are encouraged to respond to any comments within this section.)

NOTICE: After this form is completed and signed by those listed above, the Recording Secretary of the Church Council or Charge Conference is requested to reproduce **THREE** copies: (1)Lay Servant, (2)District Director of Lay Servant Ministries, (3)District Superintendent. The Recording Secretary of the Church Council or Charge Conference keeps the **ORIGINAL**. **(Revised April 2014)**

Faith Community UMC

Trustee's Report



Report of the Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report

(¶ 2550). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2016 Book of Discipline.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and the board of trustees.

Faith Community Church Faith Community-Riverview Charge
 Butler District Western PA Annual Conference

For the period beginning 11/24/2020, and ending 09/23/2021
DATE OF PRIOR CHARGE CONFERENCE. DATE OF CURRENT CHARGE CONFERENCE

1. Organization for the present conference year was effective (date) 1/1/21, by electing the following officers (no less than three, and up to nine persons):

	Name	Term Expires
President	<u>Jim Brenneman</u>	<u>2021</u>
Vice President	<u>Bud Gallagher</u>	<u>2023</u>
Secretary	<u>Natasha Alexander</u>	<u>2023</u>
Treasurer (no-treasurer)	<u>Susan Kroskey</u>	<u>2021</u>
Member	<u>George Pettibon</u>	<u>2023</u>
Member	<u>Dave Haney</u>	<u>2022</u>
Member	<u>Randy Neely</u>	<u>2021</u>
Member	<u>Janice Robinson</u>	<u>2022</u>
Member	<u>Tom Perkins</u>	<u>2022</u>

2. Is the local church incorporated (¶2529.1a)? Yes No

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (¶¶2536, 2538):

	Name(s)	Office	Book	Page
Church Buildings	<u>First United</u>	<u>Rochester BORO</u>	<u>3224</u>	<u>768</u>
Church Buildings	<u>Zion Evangelical</u>	<u>Daugherty TWP</u>	<u>0760</u>	<u>044</u>
Parsonages	<u></u>	<u></u>	<u></u>	<u></u>
Parsonages	<u></u>	<u></u>	<u></u>	<u></u>
Other	<u></u>	<u></u>	<u></u>	<u></u>
Other	<u></u>	<u></u>	<u></u>	<u></u>

b. Who is the custodian of deeds and other legal papers? Church Office Employees

c. Where are they kept? Secretarial office at Faith on Jefferson Street

4. Does each deed contain trust clause (¶2503)? Yes No

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? Yes No

6. a. Insurance (¶2533.2, 2550.7)

Item Insured/ Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted By Coinsurance (Yes or No and amount)		Expires When
					Y N	Amount:: 80%	
Jefferson Building	\$ 33,600,000.00	\$ 5,394,000.00	Building	Church Mutual	Y N	Amount:: 80%	10/2021
Equipment	\$	\$ 834,000.00	Building	Church Mutual	Y N	Amount: 80%	10/2021
68 Building	\$ 192,750.00	\$ 1,413,000.00	Building	Church Mutual	Y N	Amount:: 80%	10/2021
Equipment	\$	\$ 212,000.00	Building	Church Mutual	Y N	Amount:: 80%	10/2021
Vehicle(s)	\$ 0.00	\$ 1,000,000.00	Professional Liability	Church Mutual	Y N	Amount::	10/2021
General Liability		\$ 1,000,000.00	Professional Liability	Church Mutual	Y N	Amount::	10/2021
Worker's Compensation					Y N	Amount::	
Directors and Officers/Errors and Omissions/Crime		\$ 25,000.00	Professional Liability	Church Mutual	Y N	Amount::	10/2021
Professional Liability Coverage (Including Sexual Misconduct)		\$ 500,000.00	Professional Liability	Church Mutual	Y N	Amount::	10/2021

b. Have the buildings been inspected for fire and other safety hazards within the past year? Yes No

c. Have you assessed the of replacement value within the last 5 years? Yes No

d. Who performed the assessment?

e. Does the church have a Safe Sanctuary Policy? Yes No

f. Is the amount of insurance adequate? Yes No

(to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at <http://www.gcfa.org/gcfa/united-methodist-church-minimum-insurance-requirements>)

7. a. Has an annual accessibility audit for church properties been conducted (§ 2533.6)? Yes No

(attach as a report; an example accessibility audit form may be found at <http://www.gcfa.org/forms-and-resources>)

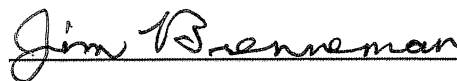
b. If needed, have you developed an accessibility plan? Yes No (Attach plan)

8. Provide a detailed list of income-producing and permanent funds:

Item	Date Received	Amount	Where Invested	Income	How Income is Used for Ministry
Perpetual Fund	1/1/21	21,465.45	Trustees Checking Account	2,400.34	Property Maintenance

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." § 2533.5 and § 2550.9)

President of Trustees



Printed Name: Jim Brenneman

Date: 09/22/2021

Annual Report of the Board of Trustees, 2017-2020

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.

ANNUAL ACCESSIBILITY AUDIT FOR UNITED METHODIST CHURCHES (¶2533.6), Scored Version



Church Faith Community UMC

District Butler

	Y	N	Description / Guidelines (see page 4 for scoring instructions)	Explain "N" answers (additional space on p. 5)
GETTING INTO THE CHURCH				
1- B	✓		Clearly visible signs mark <u>or</u> direct people to accessible entrances	
2- B	✓		1+ marked ADA parking spaces are on level ground near entrance	
3- G	✓		Wheelchair users don't have to go behind parked cars, cross traffic	
4- S	✓		At least 1 per 25 spaces is clearly marked with access symbol on vertical signs and on pavement (# of accessible spaces: <u>6</u>)	
5- B		✓	Accessible parking spaces are 8' wide with adjacent 5' access aisle	
6- S		✓	At least one accessible space is van accessible: 11' wide with clearly marked adjacent 5' access aisle (or 8' space with 8' access aisle)	We do not have a designated van space in our parking areas.
7- B	✓		36" wide curb cuts (curb ramps) are provided close to parking	
8- B	✓		Route (sidewalk) from accessible parking to accessible building entrance is smooth, flat, and at least 36" wide (width: <u> </u>)	
9- B	✓		Entrance is level <u>or</u> has exterior ramp with non-slip surface and minimum width of 36" between handrails (width: <u> </u>)	
10- S	✓		Ramp has max. incline of 1:12 (length: <u> </u> rise: <u> </u> ratio: <u> </u>) with no more than 30' between level landings, <u>or</u> entrance is level	
11- S	✓		34-38" handrails are on both sides of exterior ramp/ stairs, lower ramp railing is no higher than 4" above deck, <u>or</u> entrance is level	
12- B		✓	There is a 60"x 60" level platform at entry door (size: <u>48x48</u>) with space (~ 18") on pull side of door <u>or</u> automatic door opener used	The platform at Jefferson St. is smaller than the recommended size
13- G	✓		Automatic door opener available, <u>or</u> attended doorbell for assist	
14- B	✓		Entrance door is 36" wide; threshold no more than beveled ½" high	
GETTING AROUND THE CHURCH				
15- B	✓		Signs in entrances/ halls direct visitors and help them locate rooms	
16- B	✓		Corridors are at least 36" wide and have non-glare floor surface	
17- B	✓		Objects that protrude more than 4" from the wall have a lower edge no higher than 27" above the floor, or a barrier such as a planter or guard rail, to allow detection with a cane	
18- B	✓		Multi-level buildings provide access to all common/ most program areas via elevator, lift and/ or ramp(s), <u>or</u> building is on one level	
19- B	✓		Interior doorways have a minimum of 32" clearance and thresholds are level or are no more than ½" high and beveled	
20- S	✓		Door handles to ADA bathrooms/ common areas are easy to grasp, operate with one hand (e.g. lever style) using less than 6 lbs. force	
21- S	✓		Carpet pile is even, no more than ½" thick, with no or firm padding; floor mats have non-slip backing and are stable	
22- G	✓		Fire alarm controls and extinguishers are no more than 48" (h: <u> </u>) from floor; visual and auditory fire alarms are in place	
23- B	✓		At least one marked ADA unisex/ family restroom (<u>or</u> one stall in male & female restrooms) is accessible from each floor; has ~60"x 60" turning space with 33 – 36" high wall-mounted grab bar next to toilet extending 54" from back wall; toilet height 17 – 19" (h: <u> </u>)	
24- S			27" sink clearance from floor (h: <u> </u>), w/ easy to operate controls (lever style, automatic, etc.), hot water & drain pipes are covered	
25- B	✓		Soap dispenser and paper towels are mounted no higher than 48" (h: <u> </u>) <u>or</u> placed on counter for access	
26- B	✓		Bottom edge of at least one mirror is 40" or lower (h: <u> </u>)	

GOALS FOR ACCESSIBILITY IMPROVEMENT FOR THE UPCOMING YEAR		Target Date
1.	A basic improvement would be for our language, inclusion, and recognition of disabilities in our sunday worship, so that people with disabilities feel as a vital part of the congregation.	All of 2022
2.		
3.		
4.		
YES _____ NO _____ Request consultation from Conference Disability Concerns Committee		
Comments (continue on p. 5 or additional pages if needed):		
Signature of Pastor:		Date
Signature of Trustees Chairperson: <i>Jim Brennan</i>		Date 9-22-21
Signature of District Superintendent:		Date

Date Form Completed 9/21/2021 Charge Conference Date 9/23/2021

PLEASE PRINT NAMES AND PROVIDE PHONE NUMBER OR E-MAIL ADDRESS:

Form completed by Luke Whipple Contact information luke.a.whipple@gmail.com

Contact person for church Carol Campbell Contact information faithonjefferson@gmail.com

PLEASE NOTE:

- This form is for use on existing buildings only; refer to current ADA & state regulations for construction or major remodeling projects: https://www.ada.gov/2010ADASTandards_index.htm.
- The survey should be completed by a team including a member of the trustees, and people with construction, architecture and/or rehabilitation backgrounds. Include persons with disabilities and family members, especially someone who uses a wheelchair and someone with low vision, in the process.
- Interview individuals with disabilities and family members of children and adults with disabilities to learn how welcoming your congregation is and to help set priorities.
- This is not an all-inclusive listing of ADA guidelines or appropriate accommodations, but rather represents basic first steps that a church may take to begin to implement accessibility measures.
- Resources are available through your conference Disability Concerns Committee (¶653) and through the DisAbility Ministry Committee of the UMC at <https://umcdmc.org/resources/accessibility-and-united-methodist-churches/> (check subheadings, too) to help you plan and carry out improvements.

Riverview UMC

Trustee's Report



Report of the Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report

(¶ 2550). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2016 Book of Discipline.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and the board of trustees.

River view Church Faith Community - Riverview
Butler District Western PA Annual Conference Charge

For the period beginning _____, and ending _____
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. Organization for the present conference year was effective (date) _____, by electing the following officers (no less than three, and up to nine persons):

	Name	Term Expires
President	_____	_____
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____
Member	_____	_____
Member	_____	_____
Member	_____	_____
Member	_____	_____
Member	_____	_____

2. Is the local church incorporated (¶2529.1a)? Yes No

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (¶¶2536, 2538):

	Name(s)	Office	Book	Page
Church Buildings	<u>Riverview</u>	<u>Beaver Falls</u>	<u>Vol. 1203</u>	<u>63</u>
Church Buildings	_____	_____	_____	_____
Parsonages	<u>2204 14th St</u>	<u>Beaver Falls</u>	<u>Vol 1260</u>	<u>894</u>
Parsonages	_____	_____	_____	_____
Other	_____	_____	_____	_____
Other	_____	_____	_____	_____

b. Who is the custodian of deeds and other legal papers?

c. Where are they kept?

4. Does each deed contain trust clause (¶2503)? Yes No

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? Yes No

6. a. Insurance (¶2533.2, 2550.7)

Item Insured/Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted/By Coinsurance (Yes or No and amount)	Expires When
Church Buildings	\$701,000.	\$3,825,000.	Blanket	Church Mutual	Y <input checked="" type="checkbox"/> Amount: 90 N <input type="checkbox"/>	1/20/22
Parsonages	\$165,000.	\$3,825,000.	Blanket	Church Mutual	Y <input checked="" type="checkbox"/> Amount: 90 N <input type="checkbox"/>	1/20/22
Church Furnishings and Equipment	\$	\$	Blanket	Church Mutual	Y <input type="checkbox"/> Amount: 90 N <input type="checkbox"/>	1/20/22
Parsonage Furnishings and Equipment	\$	\$			Y <input type="checkbox"/> Amount: N <input type="checkbox"/>	
Vehicle(s)	\$ 0	\$1,000,000	Professional Liability	Church Mutual	Y <input type="checkbox"/> Amount: N <input type="checkbox"/>	1/20/22
General Liability		\$3,000,000	Professional Liability	Church Mutual	Y <input type="checkbox"/> Amount: N <input type="checkbox"/>	1/20/22
Worker's Compensation					Y <input type="checkbox"/> Amount: N <input checked="" type="checkbox"/>	
Directors and Officers/Errors and Omissions/Crime		\$3,000,000.	Professional Liability	Church Mutual	Y <input type="checkbox"/> Amount: N <input checked="" type="checkbox"/>	1/20/22
Professional Liability Coverage (Including Sexual Misconduct)		\$3,000,000	Professional Liability	Church Mutual	Y <input type="checkbox"/> Amount: N <input checked="" type="checkbox"/>	1/20/22

b. Have the buildings been inspected for fire and other safety hazards within the past year? Yes No

c. Have you assessed the of replacement value within the last 5 years? Yes No

d. Who performed the assessment?

e. Does the church have a Safe Sanctuary Policy? Yes No

f. Is the amount of insurance adequate? Yes No

(to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at <http://www.gcfa.org/gcfa/united-methodist-church-minimum-insurance-requirements>)

7. a. Has an annual accessibility audit for church properties been conducted (§ 2533.6)? Yes No

(attach as a report; an example accessibility audit form may be found at <http://www.gcfa.org/forms-and-resources>)

b. If needed, have you developed an accessibility plan? Yes No (Attach plan)

8. Provide a detailed list of income-producing and permanent funds:

Item	Date Received	Amount	Where Invested	Income	How Income is Used for Ministry

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." § 2533.5 and § 2550.9)

President of Trustees

X David Landsbaugh

Printed Name:

DAVID LANDSBAUGH

Date:

9-11-21

Annual Report of the Board of Trustees, 2017-2020

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.

ANNUAL ACCESSIBILITY AUDIT FOR UNITED METHODIST CHURCHES (¶2533.6), Scored Version



Church Riverview United Methodist

District Butler

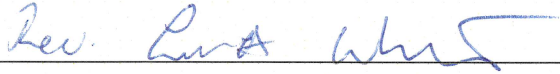
	Y	N	Description / Guidelines (see page 4 for scoring instructions)	Explain "N" answers (additional space on p. 5)
GETTING INTO THE CHURCH				
1- B	✓		Clearly visible signs mark <u>or</u> direct people to accessible entrances	
2- B	✓		1+ marked ADA parking spaces are on level ground near entrance	
3- G			Wheelchair users don't have to go behind parked cars, cross traffic	
4- S	✓		At least 1 per 25 spaces is clearly marked with access symbol on vertical signs and on pavement (# of accessible spaces:_____)	
5- B	✓		Accessible parking spaces are 8' wide with adjacent 5' access aisle	
6- S	✓		At least one accessible space is van accessible: 11' wide with clearly marked adjacent 5' access aisle (or 8' space with 8' access aisle)	
7- B	✓		36" wide curb cuts (curb ramps) are provided close to parking	
8- B	✓		Route (sidewalk) from accessible parking to accessible building entrance is smooth, flat, and at least 36" wide (width:_____)	
9- B	✓		Entrance is level <u>or</u> has exterior ramp with non-slip surface and minimum width of 36" between handrails (width:_____)	
10- S	✓		Ramp has max. incline of 1:12 (length:_____ rise:_____ ratio:_____) with no more than 30' between level landings, <u>or</u> entrance is level	
11- S	✓		34-38" handrails are on both sides of exterior ramp/ stairs, lower ramp railing is no higher than 4" above deck, <u>or</u> entrance is level	
12- B	✓		There is a 60"x 60" level platform at entry door (size:_____) with space (~ 18") on pull side of door <u>or</u> automatic door opener used	
13- G	✓		Automatic door opener available, <u>or</u> attended doorbell for assist	
14- B	✓		Entrance door is 36" wide; threshold no more than beveled ½" high	
GETTING AROUND THE CHURCH				
15- B	✓		Signs in entrances/ halls direct visitors and help them locate rooms	
16- B	✓		Corridors are at least 36" wide and have non-glare floor surface	
17- B	✓		Objects that protrude more than 4" from the wall have a lower edge no higher than 27" above the floor, or a barrier such as a planter or guard rail, to allow detection with a cane	
18- B	✓		Multi-level buildings provide access to all common/ most program areas via elevator, lift and/ or ramp(s), <u>or</u> building is on one level	
19- B	✓		Interior doorways have a minimum of 32" clearance and thresholds are level or are no more than ½" high and beveled	
20- S	✓		Door handles to ADA bathrooms/ common areas are easy to grasp, operate with one hand (e.g. lever style) using less than 6 lbs. force	
21- S	✓		Carpet pile is even, no more than ½" thick, with no or firm padding; floor mats have non-slip backing and are stable	
22- G	✓		Fire alarm controls and extinguishers are no more than 48" (h:_____) from floor; visual and auditory fire alarms are in place	
23- B	✓		At least one marked ADA unisex/ family restroom (<u>or</u> one stall in male & female restrooms) is accessible from each floor; has ~60"x 60" turning space with 33 – 36" high wall-mounted grab bar next to toilet extending 54" from back wall; toilet height 17 – 19" (h:_____)	
24- S			27" sink clearance from floor (h:_____), w/ easy to operate controls (lever style, automatic, etc.), hot water & drain pipes are covered	
25- B	✓		Soap dispenser and paper towels are mounted no higher than 48" (h:_____) <u>or</u> placed on counter for access	
26- B	✓		Bottom edge of at least one mirror is 40" or lower (h:_____)	

	Y	N	Description / Guidelines <i>(see page 4 for scoring instructions)</i>	Explain "N" answers <i>(additional space on p. 5)</i>
27- B	✓		Drinking fountain is no higher than 36" with easy hand controls and wheelchair clearance, <u>or</u> paper cups are provided	
28- B	✓		Interior stairs/ ramps have handrails on both sides, <u>or</u> all one level	
29- S	✓		Top/bottom step edges & ramp level changes marked, <u>or</u> one level	
SANCTUARY, CLASSROOMS, AND FELLOWSHIP AREA				
30- B	✓		At least 1-2 level pew cuts/spaces for wheelchair users are available	
31- S	✓		Wheelchair spaces are 33"x48" forward or 33"x60" side approach (size: _____), distributed throughout the room for choice in seating, with view of pulpit/ screen when others stand	
32- G	✓		Chancel area and choir loft are accessible, e.g. with ramp or lift	
33- S	✓		Handrail(s) provided for steps to the chancel, <u>or</u> chancel is level	
34- B	✓		At least one aisle in each space is 36" wide or more (w: _____)	
35- B	✓		Fellowship - e.g. potlucks, coffee hour- is offered in accessible space	
36- B	✓		In fellowship area and classrooms at least one table has minimum of 27" clearance on the underside, and a maximum height of 34"	
37- B	✓		1-2 sturdy chairs have armrests, seats ~18" from floor, & no wheels	
COMMUNICATIONS AND ENVIRONMENT				
38- S	✓		Members are sensitized about need to minimize use of fragrances	
39- G	✓		Soaps, cleaning products and other chemicals are fragrance free; candles are unscented and non-petroleum-based	
40- S	✓		Projected words (e.g. song lyrics) use large font and good contrast	
41- B	✓		Large print bulletin, song lyrics, & scriptures provided <i>on request</i>	
42- S		✓	Braille <u>or</u> electronic documents provided <i>upon advanced request</i>	
43- B	✓		Microphone used by all speakers or comments are repeated at mic.	
44- S		✓	Assisted listening system (FM and/or loop) & receivers are available	
45- G		✓	ASL sign language interpreter is provided <i>upon advanced request</i>	
46- S	✓		Print/ e-mailed copies of sermon provided <i>upon advanced request</i>	
47- G	✓		Captions are provided / turned on for videos and other media	
ATTITUDES				
48- B	✓		Accessibility measures and who to contact for questions described in bulletin, website, maps, Find-A-Church site, <u>and/or</u> signage	
49- B	✓		Pastor(s), ushers, greeters, and leaders have learned and practice appropriate disability etiquette and hospitality	
50- S	✓		Signs, websites, <u>and/or</u> bulletin boards offer evidence that people with visible and hidden disabilities are welcome and included in the life of the congregation, e.g. through support group info., photos	
51- B	✓		Disruptions are accepted and incorporated into worship	
52- B	✓		Qualified service animals (e.g. guide dogs) are welcome within the church building(s) including the sanctuary and fellowship hall	
53- B	✓		Congregation works to use inclusive, person-first language in worship, e.g. people are invited to "rise in body or in spirit"	
54- S			Classes and programs are adapted <i>as needed</i> to facilitate active participation of children and adults with disabilities	
55- B		✓	Disability Awareness Sunday ¶265.4 observed during past 1-2 years	
56- S	✓		Gifts of persons with disabilities are identified and used in service, worship, and leadership roles, and to help to improve access	
57- B	✓		Needs of people on special diets are considered when food is offered, including gluten-free & alcohol-free communion elements	
58- S	✓		Transportation offered plus valet parking <u>or</u> parking lot assistance	
59- S	✓		"Buddy" system offered for individuals needing 1:1 support	

GOALS FOR ACCESSIBILITY IMPROVEMENT FOR THE UPCOMING YEAR	Target Date
1.	
2.	
3.	
4.	

YES ___ NO Request consultation from Conference Disability Concerns Committee

Comments (continue on p. 5 or additional pages if needed):

Signature of Pastor: 	Date 9/22/2021
Signature of Trustees Chairperson:	Date
Signature of District Superintendent:	Date

Date Form Completed 9-22-2021 Charge Conference Date 9-23-2021

PLEASE PRINT NAMES AND PROVIDE PHONE NUMBER OR E-MAIL ADDRESS:

Form completed by JEAN LANDSBAUGH Contact information 724-846-5693

Contact person for church PASTOR LUKE WHIPPLE Contact information 724-622-7763

PLEASE NOTE:

- This form is for use on existing buildings only; refer to current ADA & state regulations for construction or major remodeling projects: https://www.ada.gov/2010ADASTandards_index.htm.
- The survey should be completed by a team including a member of the trustees, and people with construction, architecture and/or rehabilitation backgrounds. Include persons with disabilities and family members, especially someone who uses a wheelchair and someone with low vision, in the process.
- Interview individuals with disabilities and family members of children and adults with disabilities to learn how welcoming your congregation is and to help set priorities.
- This is not an all-inclusive listing of ADA guidelines or appropriate accommodations, but rather represents basic first steps that a church may take to begin to implement accessibility measures.
- Resources are available through your conference Disability Concerns Committee (¶1653) and through the DisAbility Ministry Committee of the UMC at <https://umcdmc.org/resources/accessibility-and-united-methodist-churches/> (check subheadings, too) to help you plan and carry out improvements.

Scoring Instructions:

1. Based on your findings, check **Yes** or **No** for each audit item. Focus on your main accessible entrance and on Sunday morning activities, especially worship. If the intent of the item is adequately met in a different way, e.g. greeters are posted throughout the morning on Sundays to open doors and provide directions (#13 and 15), mark it **Yes**. If you can and will fix the issue within a week or so, mark **Yes**. If an item occurs at least 85% of the time, e.g. microphone use in worship and large meetings, score it **Yes**. If only part of a multi-question item is met, mark that item as **No** unless alternatives are given, as designated by “or.” If a system is in place to provide services, e.g. “buddy” companions or e-mailed order of worship for Braille users, mark **Yes** even if no one is using it. See *Guidance for Completing the Accessibility Audit* at <https://umcdmc.org> for further clarification.
2. Add the number of **Yes** responses in each badge category (**Bronze**, **Silver**, and **Gold**).
3. Compute the percentage of **Yes** responses in that badge category.
4. In order to receive a badge at the designated level, the church needs to score at least 85% at that level and any lower levels, i.e. the church cannot receive **Silver** if the **Bronze** level is not met.

Examples:

- Church A scores 29/32 in the **Bronze** category (90%), 14/20 in the **Silver** category (70%) and 2/7 in the **Gold** category (28%). This church qualifies for the **Bronze** badge
- Church B scores 31/32 in the **Bronze** category (96%), 18/20 in the **Silver** category (90%) and 4/7 in the **Gold** category. This church may apply for a review to see if it qualifies for the **Gold** badge.*

	Bronze (Basic)	Silver (Satisfactory)	Gold (Great)
1. & 2. # of Yes responses	31 /32	18 /20	6 /7 + ____ (bonus) = ____
3. percentage	97 %	90 %	86 %
4. 85% or greater = badge	✓ Yes No	✓ Yes No	✓ Yes* No

B = Bronze (Basic accessibility and accommodations) – The church is welcoming and offers basic amenities needed for a person with a disability to participate, e.g. a place to park, a way to get into the building and sanctuary, a bathroom that is usable, etc. Most items at this level are low cost and can be easily provided, e.g. ushers and greeters trained in disability etiquette, website information on access. (Verified by self-report, using this *Annual Accessibility Audit for United Methodist Churches*. Check <https://umcdmc.org> for instructions on how to access your badge.)

S = Silver (Satisfactory accessibility and accommodations) – The church has many accessible features and offers accommodations for persons with a variety of disabilities including hearing loss and limited vision. Silver level items may cost a bit more and take more effort to put in place. While some areas are not yet fully accessible and inclusive, it is clear that the congregation is working towards accessibility. (Verified by self-report, using this *Annual Accessibility Audit for United Methodist Churches*. Check <https://umcdmc.org> for instructions on how to access your badge.)

G = Gold (Great accessibility and accommodations) – The congregation has gone beyond ADA and strives to provide an accessible space and appropriate accommodations. The church welcomes individuals with varying disabilities and their families through intentional measures and ministries. Continued improvement is planned based on needs of members and the community. This church would be a good choice to host conference events per ¶716.2 of the *Book of Discipline*, and might mentor other churches. (*Verified by this *Annual Accessibility Audit for United Methodist Churches* and an interview or site visit. If your score reaches the **Gold** level, contact your conference Disability Concerns Committee or check <https://umcdmc.org> for further instructions. The audit will be reviewed in more depth to reach the **Gold** level. Additional measures you have taken may count as bonus **Gold** points to reach 85% or more.)

Faith Community UMC

Financial Report



Report of the Finance Committee

The report of the Finance Committee shall be made on this form, or one revised and adapted by the Annual Conference. Numbers in parentheses refer to paragraphs of the 2016 *Book of Discipline*.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance

Faith Community UM _____ Church Faith Community/Riverview _____ Charge
 Butler _____ District _____ Annual Conference

For the period beginning 01/01/2021 and ending 09/23/2021
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

I. ORGANIZATION

1.a. Has the committee been organized according to the 2016 *Book of Discipline* (§258.4)? Yes No

b. Names of officers?

Chairperson Charles I. Homan Vice Chairperson Tracy Wilson
 Treasurer(s) Wes Morgan Financial Secretary Melva Petcovic

II. BUDGET AND COMMITMENT PLAN

2.a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? Yes No

If not, why not?

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§258.4)? Yes No

If not, why not?

(Through key church leaders)

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving?

Monthly Quarterly Semi-annually Annually No, we do not send reports

4. Is giving by individual participants in the local church regularly reviewed? Yes No;

If not, why not?

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§258.4)?

Encourage weekly giving, report progress, building rental, special fund raising events, income from trust funds and payment toward pastor expenses by Riverview UMC.

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? Yes No

If not, why not?

III. THE HANDLING OF CHURCH FUNDS

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§258.4b)? Yes No

If not, why not?

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§258.4b)?

Yes No

If not, why not?

We have been sending connectional funds as our budget permits; expect pay in full by end of year deadline

9.a. What bank(s) have been designated by the Church Council as a depository (§258.4d)?

Freedom United Credit Union

b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? Yes No

If not, why not?

c. Are all accounts in the name of the church? Yes No

If not, why not?

10.a. Has the committee established written financial policies to document the internal controls of the local church (§258.4d)? (*Attach as a supplement.*) Yes No

b. Have these policies been reviewed by the committee and found to be adequate and effective (§258.4d)?

Yes No

11. Are the church offerings counted by a counting committee in accordance with the mandates of the

Discipline (§258.4a)? Yes No

If not, why not?

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (¶258.4a, d)? Yes No

If not, why not?

13. Are financial officers of the church bonded (¶258.4b)? Yes No

If not, why not?

No reason

14.a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (¶258.4c)? Yes No

b. If not, why not?

c. Were there any recommendations or exceptions? Yes No

d. If there were recommendations or exceptions, how has the church addressed them?

All off-line church related funds to use checks; no debit cards

Signed Charles I. Homan

Printed Name: Charles I. Homan

Date: 09-7-2021

Report of the Finance Committee 2017-2020

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.

FAITH COMMUNITY UMC				
2021-2022 Budget		BUDGET	BUDGET	
CURRENT FUND		2021	2022	
	BEGINNING BALANCE	\$ 30,000.00	\$ 45,000.00	
	INCOME			
001	LOOSE OFFERING	\$ 5,000.00	\$ 2,000.00	
002	ENVELOPE OFFERING	\$ 160,000.00	\$ 165,000.00	
003	INITIAL OFFERING	\$ -		
004	SEASONAL OFFERING	\$ 2,000.00	\$ 1,000.00	
005	BUILDING RENTAL	\$ 20,000.00	\$ 5,000.00	
007	YOUTH DONATIONS	\$ -		
008	OTHER MISC RECEIPTS			
009	FUND RAISING PROJECTS	\$ 5,000.00	\$ 3,000.00	
010	CHURCH SCHOOL OFFERING	\$ -		
011	Trust Funds	\$ 6,000.00	\$ 6,300.00	
	Sub Total	\$ 198,000.00	\$ 182,300.00	
	RIVERVIEW CHURCH	\$ 30,000.00	\$ 32,400.00	
012	Miscellaneous Receipts			
013	Fund Transfer(JAM, N. Beginnings, etc.)		\$ 1,250.00	
	PASS THRU ACCOUNT			
014	Tax Rebates/Refunds			
016	NURSERY SCHOOL JEFFSON T			
	Total Income	\$ 228,000.00	\$ 215,950.00	
	BEGINNING BALANCE + TOTAL INCOME	\$ 258,000.00	\$ 260,950.00	
	EXPENSES			
100	Pastor Salary	\$ 46,750.00	\$ 48,152.00	
101	Pastor Health Insurance	\$ 16,200.00	\$ 17,436.00	
119	Pastor CRSP	\$ 1,680.00	\$ 1,800.00	
120	Pastor's CP Pension	\$ 2,500.00	\$ 2,800.00	
121	Benefits Reserve	\$ 50.00	\$ 350.00	
122	Pastor Dental	\$ 750.00	\$ 800.00	
135	Pastor-Travel/Business/Continuing Education	\$ 5,000.00	\$ 5,000.00	
204	Salary- Staff	\$ 35,000.00	\$ 35,000.00	
205	Salary- Custodian	\$ 15,000.00	\$ 10,000.00	
210	Loan Repayment-JAM	\$ -	\$ 6,212.00	
212	Audio Visual/Media	\$ -		
229	SS/Medicare-Employer	\$ 3,000.00	\$ 3,000.00	
238	Contracted Services	\$ 3,000.00	\$ 1,500.00	
306	Church Utilities	\$ 40,000.00	\$ 47,250.00	
310	Custodial & Church Supplies	\$ 3,000.00	\$ 3,000.00	
313	Office Supplies	\$ 5,000.00	\$ 5,000.00	
318	Insurance	\$ 12,000.00	\$ 8,000.00	
319	Misc. Loans	\$ -		

321	Connectional Apportionment	\$ 20,872.00	\$ 19,305.00		
325	Miscellaneous Expenses	\$ 2,000.00	\$ 2,000.00		
327	Missions - Outreach	\$ 1,000.00			
328	Office Equipment	\$ 10,000.00	\$ 7,000.00		
330	PASS THRU ACCOUNT	\$ -			
331	CAPITAL IMPROVEMENTS FUND		\$ 10,000.00		
337	Marketing & Communications (Postage)	\$ 5,000.00	\$ 5,000.00		
341	Computer Hardware/Software	\$ 2,000.00	\$ 2,000.00		
406	Church School	\$ 500.00			
407	Community Building	\$ 1,500.00			
408	Membership & Evangelism	\$ 1,000.00			
409	Worship	\$ 4,500.00	\$ 4,500.00		
410	Stewardship Program	\$ 1,000.00	\$ 1,000.00		
411	Music-Bells/Chancel/Children Choir	\$ 1,250.00	\$ 1,000.00		
412	Family Life Emphasis & Dinners	\$ -			
415	Children's Ministries	\$ 1,000.00	\$ 1,500.00		
416	Youth Ministries/Scholarship	\$ 1,000.00	\$ 1,000.00		
526	NURSERY SCHOOL	\$ -			
540	Sub Total	\$ 241,552.00	\$ 249,605.00		
	Reconciliation Discrepancies				
	Miscellaneous-Out				
	VOIDED CHECK				
	Total Expenses	\$ 241,552.00	\$ 249,605.00		
	ENDING BALANCE	\$ 16,448.00	\$ 11,345.00		
	VOIDED CHECKS/JOURNAL ENTRIES	\$ -			
	TOTAL BALANCE	\$ 16,448.00	\$ 11,345.00		

Riverview UMC

Financial Report



Report of the Finance Committee

The report of the Finance Committee shall be made on this form, or one revised and adapted by the Annual Conference. Numbers in parentheses refer to paragraphs of the 2016 *Book of Discipline*.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance

Riverview _____ Church Faith Community-Riverview Charge
Butler _____ District Western Pennsylvania Annual Conference

For the period beginning 11/24/2021 and ending 09/23/2021
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

I. ORGANIZATION

1.a. Has the committee been organized according to the 2016 *Book of Discipline* (§258.4)? Yes No

b. Names of officers?

Chairperson one board model - Jeff Edmonds Vice Chairperson _____
Treasurer(s) Sue Wissner, Marjean Stephenson Financial Secretary Barb Graw

II. BUDGET AND COMMITMENT PLAN

2.a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? Yes No

If not, why not?

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§258.4)? Yes No

If not, why not?

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving?
 Monthly Quarterly Semi-annually Annually No, we do not send reports

4. Is giving by individual participants in the local church regularly reviewed? Yes No;
If not, why not?

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§258.4)?
Tithing and regular contributions from the congregation, fundraisers, building rentals.

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? Yes No

If not, why not?

III. THE HANDLING OF CHURCH FUNDS

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§258.4b)? Yes No

If not, why not?

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§258.4b)?

Yes No

If not, why not?

9.a. What bank(s) have been designated by the Church Council as a depository (§258.4d)?

First National Bank of PA

b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? Yes No

If not, why not?

c. Are all accounts in the name of the church? Yes No

If not, why not?

10.a. Has the committee established written financial policies to document the internal controls of the local church (§258.4d)? (*Attach as a supplement.*) Yes No

b. Have these policies been reviewed by the committee and found to be adequate and effective (§258.4d)?

Yes No

11. Are the church offerings counted by a counting committee in accordance with the mandates of the Discipline (§258.4a)? Yes No

If not, why not?

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (¶258.4a, d)? Yes No

If not, why not?

13. Are financial officers of the church bonded (¶258.4b)? Yes No

If not, why not?

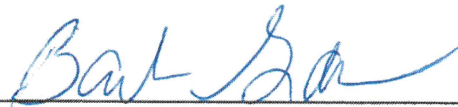
14. a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (¶258.4c)? Yes No

b. If not, why not?

c. Were there any recommendations or exceptions? Yes No

d. If there were recommendations or exceptions, how has the church addressed them?

Signed



Printed Name: Barb Graw

Date: 09/20/2021

Report of the Finance Committee 2017-2020

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.

Riverview United Methodist Church
2022 Budget vs Actual

	8.3%	16.7%	25.0%	33.3%	41.7%	50.0%	58.3%	66.7%	75.0%	83.3%	91.7%	100.0%	Total	Spent	2022 Budget	Annual
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD	%	Monthly	Annual
Total General Fund Expenses	\$7,019.91	\$7,633.71	\$10,937.96	\$6,957.91	\$6,697.91	\$6,731.66	\$6,902.91	\$6,697.91	\$6,731.66	\$7,452.91	\$6,697.91	\$6,731.66	\$71,194	160.7%	4,522.50	54,270.00
Gen Fund deposits	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00	91,200	168.0%	7,600.00	91,200.00
Wages and Benefits	\$3,622.76	\$4,108.56	\$3,622.76	\$3,622.76	\$3,622.76	\$3,622.76	\$3,622.76	\$3,622.76	\$3,622.76	\$3,622.76	\$3,622.76	\$3,622.76	43,959	106.9%	3,427.50	41,130.00
Pastor Wages	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	32,400	#DIV/0!		
Custodian	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	\$657.76	7,893	#DIV/0!		
Payroll Taxes	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	\$265.00	3,180	#DIV/0!		
Worker's Compensation	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	\$485.80	486	#DIV/0!		
Program Expenses	\$50.00	\$50.00	\$416.20	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$300.00	\$50.00	\$50.00	1,216	#DIV/0!	0.00	0.00
Education-upper room			\$116.20										116	#DIV/0!		
Fellowship													0	#DIV/0!		
Worship	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	600	#DIV/0!		
Music Supplies													0	#DIV/0!		
Organ tuning			\$250.00										250	#DIV/0!		
Operating Expenses	\$871.15	\$1,079.15	\$4,469.15	\$809.15	\$629.15	\$629.15	\$754.15	\$629.15	\$629.15	\$1,054.15	\$629.15	\$629.15	12,812	333.6%	320.00	3,840.00
Office Supplies	\$50.00			\$50.00			\$50.00			\$50.00			200	#DIV/0!		
Postage	\$55.00			\$55.00			\$55.00			\$55.00			220	#DIV/0!		
Dues & Subscriptions	\$139.00	\$452.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	611	#DIV/0!		
Cleaning Supplies	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	600	#DIV/0!		
Bailer Inspection										\$320.00			320	#DIV/0!		
Deposit Slips							\$20.00						20	#DIV/0!		
Trustees (not included in operating expense)													0			
Trustees (parsonage acct. not included in operating expense)													0			
Leat Pest	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	792	#DIV/0!		
Insurance	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	\$412.00	4,944	#DIV/0!		
Elevator Maintenance	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00	3,915	102.0%	320.00	3,840.00
Copier Lease & Maintenance	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	\$99.15	1,190	#DIV/0!		
Misc. Operating Expenses																
Church Utilities	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	16,440	176.8%	775.00	9,300.00
Columbia Gas	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	\$775.00	9,300	100.0%	775.00	9,300.00
Duquesne Light	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	2,160	#DIV/0!		
Paterson TWP	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	480	#DIV/0!		
BFMA	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	1,080	#DIV/0!		
Valley Waste	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	360	#DIV/0!		
Comcast	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	\$255.00	3,060	#DIV/0!		
Parsonage Utilities	\$306.00	\$226.00	\$259.75	\$306.00	\$226.00	\$259.75	\$306.00	\$226.00	\$259.75	\$306.00	\$226.00	\$259.75	3,167	#DIV/0!	0.00	0.00
Columbia Gas	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	\$133.00	1,596	#DIV/0!		
Duquesne Light	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	\$154.00	1,848	#DIV/0!		
Paterson TWP	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	840	#DIV/0!		
BFMA	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	640	#DIV/0!		
Valley Waste	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50	270	#DIV/0!		
Comcast Internet	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	1,140	#DIV/0!		
Faith Community	\$306.00	\$226.00	\$259.75	\$306.00	\$226.00	\$259.75	\$306.00	\$226.00	\$259.75	\$306.00	\$226.00	\$259.75	3,167	#DIV/0!		
2021 Mission Share	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$9,600.00	#DIV/0!	0.00	0.00
Fund raisers designated funds													\$0.00			
													\$9,600.00			

